



Office of Campus Housing
University of Nevada, Las Vegas
LATE STAY REQUEST SPRING 2008

Please submit your request directly to your Residential Life Coordinator as soon as possible.
Requests received after May 2, 2008 may not be approved

Student Name: _____ L#: _____

Current Hall & Room: _____ Contact Telephone Number: _____

Please state the reason(s) why you are requesting to remain in the halls after noon on May 17, 2008. Be as specific as possible. You must provide supporting documentation for your reason.

- I am participating in Commencement
I am working at Commencement
I am a Summer Housing Resident
I am a Summer Conference Housing Resident
Other

- I understand that I cannot remain in my complex after 12:00pm on Saturday, May 17, 2008 without submitting this form and being granted approval.
I understand that if I am granted approval, and I am involved in any type of disciplinary action, I may be asked to leave the building immediately.
I understand that if I am granted approval, I must sign up for a check-out time by May 16, 2008
I understand that if I am granted approval, I must vacate the halls by my approved extension deadline.
I understand that it is my responsibility to provide written verification for a late-stay request.
I understand that Late-Stay Students may be charged \$40.00 per day.
I understand that all requests will be verified before a late-stay request can be approved.

I have read and understand the information contained in this request form. I hereby verify that the information I have provided is correct.

Student's Signature: _____ Date: _____

- FOR OFFICE USE ONLY -

Date Received: _____ Date Reviewed: _____ Staff: _____
Verification Provided: YES NO INSUFFICIENT
DECISION: APPROVED DISAPPROVED
The approved late-check out date & time is: _____
Signed _____ Date _____