



UNIVERSITY OF NEVADA LAS VEGAS

UNIVERSITY OF NEVADA LAS VEGAS
OFFICE OF CAMPUS HOUSING
Freshman On-Campus Housing Regulation
Request for Exemption, Exclusion or Excuse

This form is to be completed by students who have, or will, graduate from high school outside of Clark County, Nevada, and who will be living with a parent, legal guardian, grandparent, adult aunt or uncle, or adult brother or sister not subject to the Housing Regulation.

Actual local residence must be within metropolitan Las Vegas, including North Las Vegas, Boulder City, Henderson, and Blue Diamond. Residency must be for the duration of the freshman year.

Please note that living in a residence owned by but not occupied by a close adult relative **will not** qualify for an exemption. If your immediate family is relocating to Las Vegas, your exemption cannot be processed until your family has relocated and you can provide a copy of a parent's picture identification showing a local address.

1. **In order to request an exemption, you must provide the UNLV Campus Housing Office with:**
 - a. A completed request for exemption form.
 - b. A copy of a picture ID, including the address, of your host. This is most often provided as a Nevada Driver's License.

2. **In order to request exclusion, you must provide to the UNLV Campus Housing Office a copy of one of the following:**
 - a. A marriage certificate.
 - b. A college transcript showing 24 semester hours of earned credit.
 - c. A high school diploma showing graduation at least one year prior to your enrollment at UNLV and a rental agreement or lease in your name (as evidence of independent living) for a period of one year.
 - d. A college transcript showing previous enrollment as a full-time student for at least two semesters of the equivalent.

3. **In order to request to be excused, you must provide the UNLV Campus Housing Office with documentation in one of the following areas:**
 - a. **For medical requests;** certification by the UNLV Disability Resource Center or a physician of how the medical condition would prohibit adequate functioning in a group living environment, or would be intensified in such an environment.
 - b. **For financial hardship;** a copy of your financial aid analysis completed by the UNLV Student Financial Services office together with verifiable documentation of change in family financial status since the filing of your financial aid application.
 - c. **For special circumstances;** written explanation of the compelling circumstances together with documentation of those circumstances.

Requests must be submitted prior to the corresponding deadlines:

Fall semester: August 1

Spring semester: December 15

Summer session: May 1

If you have any questions, please contact the

Office of Campus Housing

4760 Gym Road

Las Vegas, NV 89119

702-895-3489

702-895-4332



UNIVERSITY OF NEVADA LAS VEGAS
OFFICE OF CAMPUS HOUSING
Freshman On-Campus Housing Regulation
Request for Exemption, Exclusion or Excuse

Name: _____ Date of Request: _____

L Number: _____ Contact Telephone Number: _____

Permanent Address: _____

Term from which you request exemption: Fall 20___ Spring 20___ Summer 20___

Parent/Guardian: _____ Contact Telephone Number: _____

Contact Address: _____

I hereby agree that the following living arrangement has been made with my approval.

Parent/Guardian signature _____ Date _____

Name of Host: _____ Relation to Student: _____

Local Address: _____

Contact Number: _____

I have agreed to allow the above named student to live with me at the location I have indicated for the duration of his/her freshman year. I agree to immediately notify the Office of Campus Housing if this housing arrangement changes prior to the end of the student's freshman year.

Host signature _____ Date _____

Student signature _____ Date _____

FOR CAMPUS HOUSING OFFICE USE ONLY

Date Received: _____ Date Reviewed: _____ Staff: _____

Freshman Regulation Status: REQUIRED NOT REQUIRED

Documentation Provided: YES NO INSUFFICIENT

DECISION: APPROVED DISAPPROVED