

**CREDIT CARD PAYMENT AUTHORIZATION FORM  
FALL 2005 /SPRING 2006**

**UNLV CAMPUS HOUSING**

**Please Type or Print in BLACK ink**

Student's Name \_\_\_\_\_ Student's L # \_\_\_\_\_

Student's Home Address \_\_\_\_\_

Credit Card (circle): **VISA MASTERCARD DISCOVER AMERICAN EXPRESS DINERS CLUB**

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_

Name (as printed on card) \_\_\_\_\_

Card Holder Address \_\_\_\_\_

Phone: Work (\_\_\_\_) \_\_\_\_\_ Home (\_\_\_\_) \_\_\_\_\_

I authorize the use of the above listed credit card to pay the residence hall fees for the student indicated above. I understand that the credit card transaction will occur on the transaction date listed below for the amount I have indicated. In the event my student adjusts his/her meal plan during the third week of the semester, I understand that the Office of Campus Housing will adjust the payment due for the third payment and I agree to pay that amount. I agree to pay the amounts listed on this form. I further understand that by paying in installments I will be charged the one-time \$20.00 installment fee to be added to the first payment of each semester. In the event I pay the full amount of fees due per semester I am not subject to the installment fee. I understand that a \$25.00 late fee will be applied to the student's residence hall account in the event that the credit card transaction is denied by the credit card company. I further understand that a facimile or photo copy of this form with my signature on it is the same as an original. If I use a facimile, I will send the original to the UNLV Campus Housing Office.

**Fall 2005**

Fee Amount	Inst. Fee	Total Chg	Trans Date	Cardholder's Signature
\$ _____	\$20.00	\$ _____	07/01/05 _____	
\$ _____	N/A	\$ _____	09/15/05 _____	
\$ _____	N/A	\$ _____	10/20/05 _____	

**Spring 2006**

\$ _____	\$20.00	\$ _____	12/01/05 _____	
\$ _____	N/A	\$ _____	02/09/06 _____	
\$ _____	N/A	\$ _____	03/09/06 _____	

**NOTE: Minimum payment is 50% of the full room and board fee for payment #1 and 25% each for payment #2 and #3. Please refer to the resident's Statement of Account for complete information.**

**IMPORTANT REMINDER:** If your charge card number changes or you are issued a new card with a new expiration date, you must submit a new Credit Card Payment Authorization Form. We cannot accept Payment Authorization for due dates after the expiration date of your card.

Return this form with the student's Statement of Account form to: UNLV Campus Housing, 4760 Gym Road, Las Vegas, NV 89119. Phone (702)895-3489 FAX (702)895-4332.